



SPECIAL EVENT OR PYROTECHNIC DISPLAYS

The Mammoth Lakes Fire Department requires separate special event application and event review. MLFD is not part of the Town of Mammoth Lakes.

What is a Special Event?

A special event is an activity taking place on all or any portion of a public street, sidewalk or alley by an organized assembly of more than 50 people, or if your activity meets one or more of the following conditions:

- Event is open to the public;
- Alcohol or food consumption/sales;
- Stage events or concerts
- Any road closures or detours

NOTE: Pyrotechnic displays require a separate permit and requires special inspections and must meet certain requirements. This is not included in the special event permit.

Permit, Payments, and Inspection Requests

Inspection requests can be made through the Tyler Technology Fire Prevention Mobile website.

All payments will be made through the website via e-check or credit card. MLFD no longer accepts checks or cash at the fire station.

To apply online:

1. Login or register for an account at <https://www.mobile-eyes.us.com>
2. In the Welcome to Fire Prevention Mobile Window select:
 - A. Who are you? **Contractor, architect, or business owner (this includes owner)**
 - B. What would you like to do? **Apply for a permit or request an inspection**
3. Under the Applications section select:
 - A. City/Dept: Mammoth Lakes fire protection district
 - B. Download the application under Document Library (left hand side of the page)

NOTE: You must fill out separate applications for special events and pyrotechnic displays.

- C. Fill out the application and save it
- D. Select **START APPLICATION**
- E. Follow fill out all required fields.

Step 1: Fill out address (Where the event is going to be conducted)

Step 2: Fill out property owner information and applicant information

Step 3: Fill out special event application

Step 4: Fill out job setup: Job/Event type and job/event description.

Step 5: Saved permit application (review) and upload application(s) and plans.